



EDUCATION ASSISTANCE APPLICATION for VOUCHER

Allow up to 5 business days for processing.

REQUESTOR INFORMATION					
BEMS ID	EMPLOYEE NAME			CONTACT PHONE #	
STREET ADDRESS		CITY	STATE	ZIP CODE	
WORK LOCATION: <input type="checkbox"/> Everett <input type="checkbox"/> Puget Sound (other than Everett) <input type="checkbox"/> Portland					
CAREER ADVISOR (optional)			STATUS: <input type="checkbox"/> Active <input type="checkbox"/> Laid Off <input type="checkbox"/> WARN		
VOUCHER RETRIEVAL					
INDICATE HOW YOU WISH TO RECEIVE YOUR VOUCHER: <input type="checkbox"/> Boeing email (default) <input type="checkbox"/> Personal email _____ <input type="checkbox"/> US Postal mail					
COURSE/PROGRAM INFORMATION					
SCHOOL NAME			SCHOOL PHONE #		
SCHOOL ADDRESS		CITY	STATE	ZIP CODE	
COURSE START DATE	PROGRAM TYPE: <input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> APPRENTICE <input type="checkbox"/> RESUME <input type="checkbox"/> CERTIFICATE <input type="checkbox"/> DEGREE PROGRAM <input type="checkbox"/> ERT				
COURSE END DATE					
Course #	Course Title (No Abbreviations)	Credits/CEUs	Tuition Cost	Required Fees	Game, Sport, or Hobby
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
			SUBTOTAL		Check the box if training is a leisure activity (not for current or future employment purposes). Per IRS Publication 970, game, sport, or hobby related training is taxable.
			TOTAL		

By requesting funding from Education Assistance (EA), I acknowledge the following:

- **TIMING:** I must request an EA voucher *before* the start of a course, program, or test.
- **COSTS:** I will pay for non-approved costs, fees, and taxes.
- **GUIDELINES:** I understand that EA, administered by IAM/Boeing Joint Programs (QTTP), must follow EA guidelines. I can read EA guidelines on the Boeing internal website or the external website: <http://iamboeing.web.boeing.com/index.aspx?com=1&id=7> or <https://www.iam-boeing.com/ea.shtml>
- **PRIVATE INFO:** I provide information specifically for use by EA; I can find more information on the Boeing privacy website: <https://globalprivacy.web.boeing.com/privacy-notice.asp?ID=7409>

APPLICANT SIGNATURE	DATE
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Scan and email application to IAMBoeingJointProgramsEA@exchange.boeing.com
 Call 1-425-965-4620 if you have questions.
 Fax # 1-206-766-5262