

TIPS for Aviation/Flight training

Revision 7-30-2010.

1. Application Process

In all cases, you may have only one active QTTP voucher at a time. An Education Assistance application must be submitted at least two weeks prior to the course start date to allow for processing. Reimbursement for previous training or ratings is not allowed. Yearly Education Assistance dollar limits apply. Only one active QTTP voucher is issued until a reimbursement has occurred. ***This reimbursement voucher MUST be turned in by December 1st to access current year funds.***

2. Private/Recreational/Sport Pilot License

QTTP will **REIMBURSE** eligible IAM employees for Certified Flight Instructor (CFI) fees and tuition costs for QTTP approved flight training and ground school. Eligible IAM employees may submit approved expenses for reimbursement as often as they are accrued. A copy of the original receipt from an approved vendor is required for reimbursement. **Dates on receipts MUST reflect the fund year reimbursement will be issued from.** QTTP will also reimburse after successful completion for required course materials, and examination fees (if not covered by item 4 below). QTTP will not pay for aircraft rental costs towards any pilot license/rating. This offer is intended to cover only a portion of the costs of learning to fly. Each student pilot is, in effect, on a self-directed learning program, so the amount of training time and the associated cost will vary for each student. Employees should expect to pay a substantial portion of the costs out of their own pockets. Learning to fly also requires a significant investment in time.

3. Examples of Costs Not Covered

QTTP **will not** pay for:

- aircraft rental fees, aircraft storage, fuel, oil, or maintenance costs
- membership fees, dues, periodicals or publication fees, insurance
- flight supplies (headsets, flight computers, kneeboards, etc.)
- computer flight joysticks or simulator software

4. Incentives through the Boeing Learning Together Program (LTP)

- Ground school and instructor fees will be covered by LTP if taken through a regionally or nationally accredited institution. Please see the LTP guidelines for details.
- If an employee takes flight training through an institution that is not accredited, the employee will qualify for the following incentive payments:

\$500 (before taxes) upon successful completion of first solo flight

\$1000 (before taxes) upon receipt of pilot's license.

The Learning Together Program is for active Boeing employees only. Please see LTP guidelines for details.

5. Advanced Training

Once you have obtained a private pilot's license, QTTP will reimburse you for CFI instructor time and required books and materials (including FAA approved simulator rental) for advanced ratings and endorsements provided by a QTTP-approved vendor. In all advanced rating cases, you may have only one active QTTP voucher at a time.